

**COMPLETE BOTH SIDES OF THIS FORM****IMPORTANT!**

- **One form ONLY – 12 pieces – per submission. Extra forms will be returned unprocessed**
- Use a new form for each complete submission
- **Complete columns 1-6 overleaf** (shaded area), giving **full** details
- Enclose a complete **copy** of every piece listed, which will be retained by ICMA
- **Paper/Post/Vocal Subjects: Enclose a stamped addressed envelope to return this form. Overseas applicants must credit ICMA's PayPal account ([admin@icma-exams.co.uk](mailto:admin@icma-exams.co.uk)) to cover the current postage (see List of Fees) or enclose a Royal Mail stamp to cover the postage (see list of Fees). A response cannot be made otherwise.**
- **Use the correct postage for the weight of the packet, as underpaid post will be refused**
- **Singing** – although there may be some overlap, the following is a guide:
  - submissions for Contemporary Vocals should be easy listening/lounge/cabaret-based
  - submissions for Musical Theatre should be theatre/film-based
  - submissions for Pop Vocals should be chart-based from any decade.

**Our syllabus consultants are unable to respond to applications that do not comply with the above.**

**GENERAL**

- Pieces should be submitted for approval **before** candidates begin to learn them for an examination
- Please allow up to 4 weeks for a response
- Approved pieces are valid for 5 years, when this form should be returned for re-approval
- Approval forms must be made available for the examiner's use, when relevant
- Pieces set by other boards do not require approval **but other requirements apply – see Regulations**
- Duplicates of completed forms are not available

APPLICANT'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

POST/ZIP CODE \_\_\_\_\_ COUNTRY \_\_\_\_\_

EMAIL \_\_\_\_\_ TELEPHONE \_\_\_\_\_

**GENERAL FEATURES OF EXAMINATION MATERIAL AT EACH BAND**

The standard of material set in List A at each grade of the syllabus should be observed when submitting material under the Alternative B requirements.

<b>INITIAL GRADE:</b>	Simple and uncomplicated pieces, with accessible performance detail, short enough to allow candidates to sustain concentration.
<b>GRADES 1-3</b>	Pieces in a recognisable style and/or genre, with varied performance detail, long enough to allow candidates to establish a sense of performance.
<b>GRADES 4&amp;5:</b>	Pieces of sufficient length to allow candidates to demonstrate their understanding of the composer's intentions and to demonstrate their own interpretative skills, with more challenging technique, and performance detail that offers a choice of approach.
<b>GRADES 6&amp;7:</b>	Pieces of significant length, allowing candidates to demonstrate sophistication of musical thought, with demanding technical skills, and performance detail requiring understanding and interpretation.
<b>GRADE 8+</b>	Pieces of substantial length, requiring stamina, that allow candidates to demonstrate depth and sophistication of musical thought, understanding and interpretation, that also present advanced technical challenges.

**Completed forms should be sent to – please do not use registered post:**

**All vocal subjects:** Jane Curd 9 Titus Gardens Hurstwood Waterlooville Hants PO7 8JT Tel: 023 9224 0713

**All guitars & mandolin and Scottish fiddle:** Bruce B Bishop 4 Williams Grove Dunninger Park Kirkcaldy Fife KY1 3DN  
Tel: 01592 646043

**All other subjects:**

Scanned: [admin@icma-exams.co.uk](mailto:admin@icma-exams.co.uk) Paper/Post: ICMA 9 Stocks Lane Carterton Oxon OX18 1LH Tel: 0800 089 1219 -  
Option 2

**PTO**

COMPLETE SIDE 1 and HEADED COLUMNS 1-6 BELOW - shaded

TITLE (including OPUS NUMBER if available)	COMPOSER and / or ARRANGER	TITLE of BOOK or PUBLICATION	PUBLISHER and NUMBER	INSTRUMENT use the title given in the syllabus	GRADE REQUIRED this <u>must</u> be stated	OFFICE: GRADE AWARDED	OFFICE
1							
2							
3							
4							
5							
6							
7							
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9							
10							
11							
12							

APPROVAL No: \_\_\_\_\_

EXPIRY DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_

APPROVAL No: \_\_\_\_\_

EXPIRY DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_

APPROVAL No: \_\_\_\_\_

EXPIRY DATE: \_\_\_\_\_

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